

Employment Opportunity

Position Title:

Risk Management Specialist (Special Projects Coordinator)

Organization:

Keck Medicine of USC

Location:

Los Angeles, CA

Job Description (including education/experience requirements, benefits, duties, etc.)

The Risk Management Specialist (Special Projects Coordinator) supports the Office of Integrated Risk Management by providing departmental expertise in coordinating special risk management programs for the healthcare enterprise, facilitating the scheduling and monitoring of Keck Medicine of USC Professionalism Program, developing targeted and timely reports, coordinating activities within the risk teams, providing educational programs, administrative support consisting of meeting preparation, auditing and regulatory quality control; and other duties as assigned. This role is critical to the Office's commitment to collaborative, data-driven risk management and risk mitigation services to the Keck Medicine system as a whole.

Minimum Education:

Bachelor Degree, Master Degree preferred

Minimum Experience/Knowledge:

- Five years of experience in risk management, quality, performance improvement, project management safety or other related healthcare position/setting (Required);
- Knowledge of JCAHO, Title 22, and CMS regulations pertaining to healthcare (Preferred);
- Knowledge of principles, practices, processes, quality assessment, performance improvement functions, and legal concepts related to healthcare or related field (Preferred);

Respond to:

https://usccareers.usc.edu/job/-/-/1209/5216770?utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed